



# WELTON ST MARY'S CHURCH OF ENGLAND PRIMARY ACADEMY

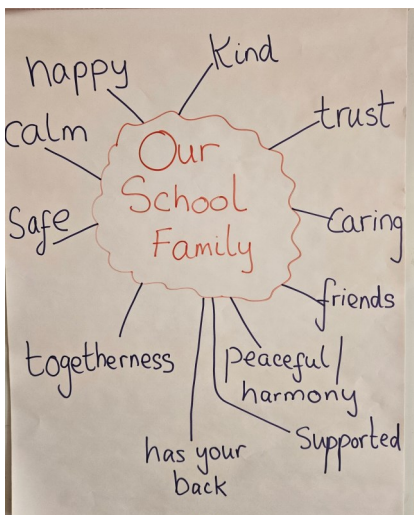


## September 2023

Dear Parents and Carers,

What a fantastic first few days back at school - full of smiles, enthusiasm and energy! The children have been so enthusiastic, full of conversation and enjoying spending time with their friends. It has been great to see children settling into their new classes and having our whole school back together after the summer break. A very warm welcome to all the children and families who are new to our school. We have also got new teachers working in our school family this year – a big welcome to you all too.

We started our school year, in collective worship, by revisiting our logo and sharing our understanding of what it means to belong to Welton St Mary's. We were all really touched by the children's thoughts on what makes our school so special for them and what it means to be part of our school family. These are some of the thoughts our children shared in our first collective worship.



We also discussed the meaning of our school logo and our motto:

**'Together we care, learn and thrive'**



As a staff we started our school year revisiting our school vision and how, together, we will be working towards achieving it over the next few years.

### Welton St Mary's Church of England Primary Academy's vision

'As an **inclusive** Christian community, we **value each person**, seeking to release everyone's full potential as promised by Jesus Christ. We seek to provide a safe, inspiring and creative learning environment providing opportunities for **all to flourish**. Through challenge, support and care, we **strive for excellence** in all that we do; always building on the foundations of shared values with consistently high expectations **rooted in God's love**. Together we are encouraged to be **agents of positive change** in this world.'

*'May the God of love fill you with all joy and peace as you trust in him, so that you may overflow with hope by the power of the Holy Spirit'. Romans 15:13*

We have had a really positive and happy start to our term and are really looking forward to a great year ahead.

Best wishes

Mrs Gough

Headteacher

### Congratulations

Congratulations to Mr Williamson who got married over the Summer.  
Congratulations to Miss Morris who achieved a 1<sup>st</sup> in her degree and is now completing her teacher training year.  
Congratulations to Mr and Mrs Walukiewicz on the safe arrival of their baby boy. We are looking forward to meeting him.

*Congratulations!*

### Our school values

We have 6 school values. Our values are for everyone. We do expect all staff, children, parents, governors and visitors to live through our values and to treat everyone respectfully and with kindness. This term we are focusing on **responsibility**.



Trust



Love and Friendship



Peace



Respect



Forgiveness



Responsibility



## Our Three School Rules - Be kind. Be Responsible. Be Safe.

The children wrote their own definitions, which we wanted to share with you.

### Be Responsible:

Being responsible means acting maturely, taking ownership for our actions, honouring our commitments and taking care of everything around us.

In appreciating, organising and caring for what we have, we are preparing for our secondary careers and adulthood, setting a responsible pathway for our own futures and that of other generations to come.

To carefully consider our actions and words, and the effect they will have on others, in order to make the best choices, which will support everyone. Looking after the environment and making positive changes wherever we can.

### Be Kind:

That you help without expecting anything in return, you care for others to make them feel good and share with others to make them smile.

Being kind means loving and treating others around us the same way that we would like to be treated, as well as thinking carefully about the words that we use and how these affect others.

### Be Safe:

Making good choices that do not put others or us in danger.

To follow rules which have been set by our parents, carers and teachers to protect us and keep us from harm.

To reduce any hazards by being aware of our surroundings.

We also have images to help remind us about our rules:



Be kind



Be responsible



Be safe

Just a reminder that if you need to speak with your child's class teacher, either call or email the school office and we will pass the message on. As you can appreciate, the start of the school day is very busy for the teachers, which includes many important routines as well as most importantly welcoming the children into school and supporting them with their learning, which begins as soon as the children enter school. Emails for forwarding on, should be sent to:

[enquiries@welton-st-marys.lincs.sch.uk](mailto:enquiries@welton-st-marys.lincs.sch.uk)



If you have not already received your Seesaw code for home learning, you will do shortly. Please only use Seesaw for communicating about learning, recording reading and completing learning at home. It is not a way to be passing messages to teachers. If you need to speak with teachers outside of the school day, it is through the enquiries email or by telephone.



## One way system

We have a one way system at the beginning and end of the school day. We are excited that our school family continues to grow and there are many families on the school grounds at these busy times. Please ensure children walk with the parents / carers who are bringing and collecting them. It is great to see so many children coming to school on bikes and scooters. Children (including pre-school children) are asked to walk on our school grounds.

Children must wear a helmet if they are cycling to school.

## Our Administration Team

We are thrilled to introduce you to our dedicated and dynamic school office team. Committed to providing unparalleled support and nurturing a welcoming educational environment, each member brings a unique blend of expertise, compassion, and enthusiasm to our school community.

**Finance and Operations Manager - Mrs Ducker:** As the head of our office team, Mrs Ducker brings years of experience in operational management. Her visionary leadership and commitment to excellence sets the tone for our school's success. She oversees budgeting, financial reporting and resource allocation to ensure our school's financial stability. She is also responsible for coordinating and optimizing various aspects of our school, including facilities management, logistics and Human Resources. She can be found juggling many hats every day.

**Admin Assistant - Mrs Lock:** Mrs Lock is the friendly face that greets visitors, parents and students with warmth and professionalism. She is the first face you will see when you enter the school office and the first point of contact. She plays a crucial role in and is the organisational heart of our team. Her meticulous attention to detail and efficiency keeps our school's administrative processes running seamlessly.

**Finance Administrator – Mrs Brewer:** Mrs Brewer is a seasoned financial professional who brings a wealth of experience in educational finance. She has meticulous attention to detail which helps us make informed financial decisions. With a keen eye for detail and a passion for numbers, she supports Mrs. Ducker and assists with budget tracking, expense reconciliation, and financial record maintenance, ensuring that our financial operations run smoothly and efficiently.

**Midday Coordinator & SEND Administrator- Mrs Charnley:** Mrs. Charnley is a caring and organized professional with a passion for student well-being. As well as supporting Mrs Howarth with SEND Admin, she oversees and coordinates all activities during lunch breaks, ensuring that students have a safe, enjoyable and enriching experience outside of the classroom. Mrs. Charnley liaises with teachers, staff and parents/carers to address any concerns or special needs related to the school day.

## Reading

If your child took part in the Summer Reading Challenge remind them to bring in the completed passport for a chance to win a book token!

## Fruit in School Scheme for Foundation Stage and Key Stage 1

The fruit in school scheme provides all the children in Foundation Stage and Key Stage 1 with a piece of fruit or vegetable each day as a healthy snack. The type of fruit varies but there is a choice.



## KS2 Snacks

Snacks for morning break for children in KS2 is a piece of fruit of vegetable. This is not provided by school.



## Free School Meals

If your child is entitled to Free School Meals please ensure you book these directly with Good Lookin Cookin. School do not order these.



## Free School Meal Application

If you think your child may be eligible for Free School Meals, please apply by using the following link:

<https://lcc.cloud.servelec-synergy.com/SynergyWeb/Parents/default.aspx>

You will then be directed to Lincolnshire County Council Parent Portal (please see guidance below).



### Welcome to the Lincolnshire County Council Parent Portal

This allows parents or carers to apply for one of the following:

Free School Meals

This online interface allows a user to create an account, add their children to the account, and then apply to one of the services listed above. Once an application has been created and submitted, it is available for the Local Authority to view. Due to the nature of the services you can apply for, it is important that you do provide the correct date of birth details for your child.

To use the Parent Portal, create an account using the "Sign In or Create an Account" link which can be found on the upper left side of this page. To return after creating an account, use the same link. When navigating the pages, please do not use your browser's back button, as your content may not be saved.

For **Free School Meals** and **2 Year-Old Childcare Funding** the Portal is open all year round for applications. If you have a Free School Meals query please email [Free\\_school\\_meals@lincolnshire.gov.uk](mailto:Free_school_meals@lincolnshire.gov.uk)

Using a tablet or smartphone? Access the menu items including the 'Create Account' and 'Login' links using the menu in the top right hand corner.



## Birthdays

Many of our children like to recognise and celebrate their birthdays at school. We ask that children do not bring sweets into school but instead bring a book in. We will put a name plate celebrating their birthday into the book and it will go in the library for others to enjoy. This is just one way we can share our love of books with others. Not only will the books be well used in school it also encourages recycling and is a charitable gesture. It is a heart-warming way to show that the gift of books can be shared with others. As school we hope to develop a love of books and reading for all our pupils. We do not hand out sweets or cakes that have been brought into school for birthdays.



## Celebration Collective worship on a Friday

Each Friday, we love celebrating achievements that have happened out of school. Please encourage your child to bring in any certificates or trophies that they have achieved from activities they take part in out of school. Please send them into school on a Thursday.

## Jewellery

Children are able to wear a watch and stud earrings. No other jewellery is allowed in school. Earrings MUST be taken out for PE unless ears have been newly pierced. If your child cannot take their own earrings out, we ask that they are not worn on PE days.

## School Uniform

Our children look really smart in their school uniform and come to school ready to learn. They are proud to wear our St Mary's logo. Black school shoes are part of our school uniform. Children should be wearing black school shoes throughout the school year. Trainers are not part of our school uniform. These are only worn at lunchtime when playing football and during PE lessons.

## Second-hand Uniform

We have had many donations of quality second-hand uniform – thank you so much. We are currently not taking any new donations at this time.

If you require any uniform at any time through the school year, please email [enquiries@welton-st-marys.lincs.sch.uk](mailto:enquiries@welton-st-marys.lincs.sch.uk) with the item of clothing and size that you require.



'reduce, reuse, recycle'

Help us to realise our school vision and be an 'agent of positive change'.



## Contact details

It is important that school has up-to-date contact details. Unfortunately there are some times when we try to contact parents and we have not been informed of changes of phone numbers or addresses. Please email [enquiries@welton-st-marys.lincs.sch.uk](mailto:enquiries@welton-st-marys.lincs.sch.uk) at any time through the year if your contact details change.

## Our curriculum

To find out more about what your children are learning this year, please go to <https://weltonstmarysacademy.co.uk/our-curriculum/>

## Meet the Teacher

This week you are invited to meet your child's teacher on Zoom. The code for the meeting will be available on Seesaw. There will be lots of key information about the year.

## Operation Encompass



We are an **Operation Encompass School**, part of a national scheme that runs jointly between all schools and the police.

Operation Encompass is the reporting to schools, prior to the start of the next school day, when a child or young person has experienced, any domestic abuse.

Operation Encompass will ensure that a member of the school's staff (*the Designated Safeguarding Lead*), is trained to allow them to liaise with the police and to use the information that has been shared, in confidence, while ensuring that the school is able to make provision for possible difficulties experienced by children, or their families, who have recently experienced a domestic abuse incident.

We are keen to offer the best support possible to all our pupils and we believe this will be extremely beneficial for all those involved.

This information shared with the school is already covered in the schools' existing privacy notice. For further information in relation to how personal data in relation to yourself and your child(ren) is processed, please refer to Lincolnshire Police's privacy notice, which can be found on their website: [Operation Encompass | Lincolnshire Police \(lincs.police.uk\)](https://www.lincs.police.uk/operation-encompass)



## Attendance



### Attendance

We pride ourselves on high attendance at our school. Our children want to be in school and learning.

In line with Lincolnshire County Council, expected attendance levels for all children is between 95-100%. Anything below this is monitored and where necessary letters will be sent, and action taken. If you are worried about your child's attendance please get in touch with Miss Sylvester, our Learning Mentor, who can look at what support may be needed.

### Absence through illness

We understand and appreciate that children can become ill and that it is not always easy to decide whether to send them into school or keep them at home, so to help you with this decision we have devised a useful reference guide. If your child is too ill to attend school, please contact the school office or Parentmail before 9.00am with full details of your child's name, class and illness/symptoms. If we do not hear from you, we will ring you to find out why your child is not in school.

### Medical Appointments

We request that, where possible, routine medical and dentist appointments are arranged outside school hours as these appointments will affect your child's percentage attendance. We do understand that some appointments, such as hospital consultations, are not always possible to arrange outside of school hours. We do request to see evidence of appointments so please share these with the school office before the appointment. If your appointment time allows your child to come to school for registration and then leave, this will have a positive impact on their attendance figure.

### Arrivals and Punctuality

Children are expected to **arrive at 8.50am** each morning. The gates open at 8.45am. Arriving on time for school is important as late arrivals are disruptive for the class and can be embarrassing for the child who is late. Children can also miss important information during registration including the plan for the day. **Learning starts at 9am and all children are expected to be in class and ready to begin their day by this time.** There is learning for all children from 8.50am. Those 10 minutes are vital as they are an opportunity for teachers and teaching assistants to check in with children, provide 1:1 feedback from yesterday's learning, prepare children for the day's learning, to listen to readers. Lateness is monitored and persistent lateness may result in a Fixed Penalty Notice being issued by Lincolnshire County Council.

### Holidays and Leave of Absence

Absence will not be authorised during term time except in exceptional circumstances. It is very important that all parents and carers understand that children with unauthorised absences, including holidays, and unexplained absences are at risk of receiving a Fixed Penalty Notice from Lincolnshire County Council. This is £60 per child per parent and payable within 21 days. If unpaid the fine increases to £120 with a further 7 days to pay and, if still unpaid, a summons is issued for the unpaid fine.





## Safeguarding is everyone's responsibility

Everyone in society has a responsibility to protect and safeguard children from abuse and neglect. We would like to signpost you to services of support for you and your family.

**999** If you or your children are in immediate danger you should always call **999**. If it is not safe to speak use the "silent solution". Press 5 5 when prompted and this will tell us that you need us.

### Lincolnshire Safeguarding Children Partnership (LSCP)

If you believe that a child may be a victim of neglect, abuse or cruelty call the customer service centre: Children's safeguarding - **01522 782111** (Monday to Friday, 8am to 6pm) or **01522 782333** (outside office hours)

**NSPCC** Talk to the NSPCC for advice and support about a child, or to report a concern. It's free and you don't have to say who you are. Please call us on **0808 800 5000** or visit <https://www.nspcc.org.uk/>

**Edan Lincs** Domestic abuse service supporting men, women and children. Please call **01522 510041** or email [info@edanlincs.org.uk](mailto:info@edanlincs.org.uk)

**The Samaritans** If you need someone to talk to, we are here to listen. Please call **116 123** or visit <https://www.samaritans.org/>

**Childline** Childline is here to help anyone under the age of 19. If you need to talk to a trained counsellor about anything, please call **0800 1111**

**At school, our safeguarding leads are Mrs Gough, Mrs Thorner and Miss Sylvester.** If you want to talk about any safeguarding concerns with a member of staff, please contact school on 01673 860339 or email [enquiries@welton-st-marys.lincs.sch.uk](mailto:enquiries@welton-st-marys.lincs.sch.uk)

### Learning Mentor

Miss Sylvester is our Learning Mentor here in school. Just a reminder that the work of the Learning Mentor is to support children with any barriers to their learning; this can be a wide range of factors including mental health and wellbeing, attendance and home/family issues. The pastoral support enables the child to feel safe and happy in their environment and reach their full potential. Working together with parents and carers promotes the positive well-being of all of our children. Where additional support is needed, Miss Sylvester will liaise with outside professionals or signpost parents to other sources to ensure each child receives the best possible support. If you would like a conversation with Miss Sylvester, please contact school on 01673 860339 or email [enquiries@welton-st-marys.lincs.sch.uk](mailto:enquiries@welton-st-marys.lincs.sch.uk)





UK Health  
Security  
Agency



# Should I keep my child off school?



## Yes

### Until...

Chickenpox	at least 5 days from the onset of the rash and until all blisters have crusted over
Diarrhoea and Vomiting	48 hours after their last episode
Cold and Flu-like illness (including COVID-19)	they no longer have a high temperature and feel well enough to attend. Follow the national guidance if they've tested positive for COVID-19.
Impetigo	their sores have crusted and healed, or 48 hours after they started antibiotics
Measles	4 days after the rash first appeared
Mumps	5 days after the swelling started
Scabies	they've had their first treatment
Scarlet Fever	24 hours after they started taking antibiotics
Whooping Cough	48 hours after they started taking antibiotics



## No

©IL 2022 (APS) Gateway number: 20211451



**TRAIL MAPS AVAILABLE**  
from 13 OCT: Taylors of Welton  
& Welton Paper Shop

Maps  
**£2**  
each



2023 Welton

# Storybook Scarecrow Trail



See which stories you can recognise  
hidden around Welton this October half term.

## 21-29 OCTOBER

**Would you like to make  
and create a storybook display?**

It can be any type of display and does not have to be a traditional scarecrow -  
Email [wmschoolfriends@gmail.com](mailto:wmschoolfriends@gmail.com) by 29th September for more info.

We can't wait to see your storybook themed creations!

Registered charity 1006646



## Vacancies

### Midday Supervisory Assistant

7.5 hours per week (Mon – Fri) Term time only (Grade 2)

- Do you value the importance of lunchtimes for children?
- Are you keen to get involved and help children
- develop confidence and self-esteem through play?
- Do you enjoy working as a member of a team?
- Is healthy eating for children as important to you as it is to the Academy?

If so, we want you to be part of our team helping and supervising the children in the dining hall.

Welton St Mary's Church of England Primary Academy is looking for enthusiastic, committed people to join our friendly team. You will play a key role in the school day offering the children someone who they can talk to, someone who listens and someone who cares.

If you feel you can offer all of the above and would like to request an application pack please e-mail school on

[enquiries@welton-st-marys.lincs.sch.uk](mailto:enquiries@welton-st-marys.lincs.sch.uk)

or [download a pack from our website.](#)

Applications are to be submitted by 24th September 2023 with interviews taking place the following week.

**Welton St Mary's Church of England Primary Academy is committed to safeguarding and promoting the welfare of young people and expect all staff to share this commitment. All posts will be subject to an enhanced DBS disclosure, medical and reference checks. All Pre-employment checks are in line with "Keeping Children Safe in Education".**

### School Crossing Patrol Vacancy

Helping children cross the road is an important job. You will need to be traffic aware, have a sense of responsibility and the ability to work alone, outside on the highway and in all weathers.

Monday – Friday - School Term time only (Hourly Rate: £ 9.98)

Apply online: [www.lincolnshire.gov.uk/jobs](http://www.lincolnshire.gov.uk/jobs)

Further details from: Pam Street – Road Safety Officer

Mobile No: 0787 6035186



**Lincolnshire  
Road  
Safety  
Partnership**



## Dates for your diary

We have planned our annual calendar so that dates can be saved. We will keep you updated, if any dates need to be changed.

**18<sup>th</sup> September** – Open morning for parents and carers of children starting school in September 2024 – appointment only at 9.45am and 11.15am. Please share this date with any friends or family looking for a school place for September. You don't have to live in Welton to attend our school. Many of our pupils don't live in Welton.

**18<sup>th</sup> September** – School Friends AGM 6.30pm in our school hall. We are always looking for new members. Please come along and find out a bit more about what we do for the children and families through the school year.

**Week commencing 25<sup>th</sup> September** – isingpop – parents and carers are invited to a concert / performance in the afternoon of 29<sup>th</sup> September

**26<sup>th</sup> September** – Year 6 Construction Day

**5<sup>th</sup> October** – Year 4 Lincolnshire Day

**9<sup>th</sup> October** – Parents and carers of Foundation Stage children and any families of children who joined us this September are welcome to join us for Collective worship – 9.10am

**w/c 9<sup>th</sup> October Foundation Stage and Key Stage 1 Parents' evening**

**16<sup>th</sup> October 9.10am** - Harvest Festival – Parentmail will be sent out with further information. This is a community event. Parents and carers welcome to join us.

**17<sup>th</sup> October** – photograph day for individuals and siblings (*Class photos are in the summer term.*)

**18<sup>th</sup> October** – meeting for year 1 parents about the phonics screen 2pm on zoom or 3.45 in school

**20<sup>th</sup> October** – End of term 1

**31<sup>st</sup> October** – Start of term 2

**31<sup>st</sup> October** – year 6 residential

**14<sup>th</sup> November** - Open afternoon for parents and carers of children starting school in September 2024 - appointment only at 1.45pm

**w/c 20<sup>th</sup> November** – Key Stage 2 Parents' evening (years 3 4 5 6)

**24<sup>th</sup> November** - Elephant class will be leading collective worship at 9.10am. Parents and carers of children in Elephant class are welcome to join our collective worship.

**27<sup>th</sup> November** – Year 5 Bikeability

**1<sup>st</sup> December** –. Parents and carers are invited to join their children at 9.10am to make Christingles together. School Christingle service

**7<sup>th</sup> December** – Christmas Jumper/ Wear something Christmassy Day and Christmas dinner day

**8<sup>th</sup> December** - Giraffe class will be leading collective worship at 9.10am. Parents and carers of children in Giraffe class are welcome to join our collective worship.

**12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup> December** – Foundation Stage, Year 1 and Year 2 nativity performances (am)

**18<sup>th</sup> December** – Carols on the Playground (PM) and wear your Christmas jumper / wear something Christmassy day

**20<sup>th</sup> December** – whole school to church for Christmas Service

**20<sup>th</sup> December** – Pantomime in school

**20<sup>th</sup> December** – end of term 2

